Sri Sri University
Sri Sri Vihar, Ward No – 3,
Godi Sahi, Cuttack – 754006, ODISHA

REQUEST FOR PROPOSAL

ERP - University Management System

4th June 2019

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1. Request for Proposal

1.1. Purpose of the Request for Proposals

The purpose of this Request for Proposals (RFP) is to engage a Proposer to provide the following Services to Sri Sri University (herein referred to as the "SSU"): Implementation of ERP Software for University Management System. The SSU, by means of this RFP, invites all qualified Proposers to submit Proposals in accordance with the requirements outlined in this RFP. The SSU anticipates that, based on its review and evaluation of the Proposals received pursuant to this RFP, it will select a Proposer and execute a contract whereby the Proposer Renders Services to the Company, in accordance with terms and conditions set forth in the contract.

1.2. Information about SSU

Sri Sri University has been established under the Sri Sri University Act, 2009 No. 15024-I-Legis.-33/08/L, notified in Odisha Gazette No. 1899 on 26 December 2009. The University came into operation in the year 2012 and is emerging as a centre for premier education in India. The University is uniquely placed in offering education that combines Western innovation with the ancient values and wisdom from the East. The University offers a range of pivotal as well as unique courses that seek to preserve the ancient wisdom of the East thorough programmes in yogic science, classical visual and performing arts and on the other hand, offers the best of western innovation through cutting- edge programs in osteopathy, good governance and management. Over the years, it is rapidly evolving into a multidisciplinary university with its foundation strongly rooted in spiritual, cultural and academic excellence. At present the University is offering different courses in the areas of Management, Architecture, Humanities, Agriculture, Health and Wellness, Science, Literature, Osteopathy and Performing & Fine Arts.

1.3. SSU's Right to Reject

This RFP does not commit the SSU to select a Proposer or to award a Contract to any Proposer. The Company reserves the right to accept or reject, in whole or in part, any Proposal it receives pursuant to this RFP.

1.4. Schedule of Events

The SSU will make a good faith effort to follow the timeline below for evaluating, negotiating and issuing an award:
A supplier requiring clarification of the Quotation Request must email the Council. The Primary contacts are:

- Mr. Pankaj Vij, DDO, email Address: Pankaj@srisriuniversity.edu.in
- Mr. Vijay Kumar N, Head - ICT, email address: ict@srisriuniversity.edu.in

SSU will use reasonable endeavours to answer all written enquiries prior to quotations being submitted. However, SSU will not be bound to respond to any request for clarification of the RFP are received later than **24th June 2019**.

The RFP must be received via email (preferably) or post no later than **24th June 2019**. Any quotation received after this time will be rejected by the SSU.

ANY PROPOSAL RECEIVED AFTER EXPIRATION OF THE DEADLINE WILL BE IMMEDIATELY DISQUALIFIED FROM CONSIDERATION, AND WILL BE RETURNED UNOPENED TO THE PROPOSER.

2. REQUIREMENTS

2.1. SSU Needs

Sri Sri University Needs to implement entire University Management system through Enterprise Resource Planning (ERP) as per the following modules.

S.L No.	ERP Module Names
1	Admission Management
2	Administration Portal/App
3	Alumni Management
4	Assignments
5	Biometric Integration
6	Calendar
7	Central Grievance Mechanism System
8	Committee Management
9	Document Management
10	Examination & Evaluation Management
11	Examination & Evaluation Management
12	Faculty Rating System / Feedback Mechanism
13	Fee & Collection Management & Finance Management
14	Finance (Integration With Tally Accounting Software)
15	Front Desk Management
16	Hostel Biometric Integration
17	Hostel Management
18	Hostel Out Pass System
19	HR Management

20	Inventory Management
21	Lead Management
22	Learning Management System
23	Library Management
24	Mess/Canteen Management
25	Mobile Application (Android & IOS)
26	Placement Management
27	Program & Course Management
28	Recruitment Management
29	Reports
30	Resource Booking & Infrastructure Management
31	Scholarship Management
32	Security Gate Management
33	SMS & Email Integration
34	Store And Purchase Management
35	Student Attendance Management
36	Task Management
37	Time Table Management
38	Transport Management
39	Waiver Management

3. RFP REQUIREMENTS

3.1. Right to Modify, Rescind, or Revoke RFP

SSU reserves the rights to modify, rescind, or revoke this RFP, in whole or in part, at any time prior to the date on which the authorized representative of the SSU executes a Contract with the Selected Proposer.

3.2. Compliance with RFP Requirements

By submission of a Proposal, a Proposer agrees to be bound by the requirements set forth in this RFP. SSU, at its sole discretion, may disqualify a Proposal from consideration, if SSU determines a Proposal is non-responsive and/or non-compliant, in whole or in part, with the requirements set forth in this RFP.

3.3. Ownership of Proposals

All Proposals become the physical property of the SSU upon receipt.

3.4. Costs of Participation

SSU specifically disclaims responsibility and/or liability for any and all costs, expenses, or claims related to or arising out of the proposer's participation in this RFP process,

including but not limited to costs incurred as a result of preparing, copying, shipping, presenting, and/or clarifying the Proposal and the information relevant to the Proposal.