



## Policy

University: Sri Sri University  
Country: India  
Web Address: [www.srisriuniversity.edu.in](http://www.srisriuniversity.edu.in)

### ETHICAL SOURCING OF FOOD AND SUPPLIES POLICY

Name of Policy	<i><b>Ethical Sourcing of Food and Supplies Policy</b></i>	Department Responsible	<i><b>Directorate of Operations</b></i>
Department	<b>All</b>	Prepared by	<b>DDO</b>
Effective Date	<b>01-11-2020</b>	Verified by	<b>DO</b>
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**Doc. No. : SSU/POLICY/ ETHICAL SOURCING OF FOOD AND SUPPLIES POLICY**



## Evidence(s)



### THE-Impact Ranking

University : Sri Sri University

Country : India

#### ETHICAL SOURCING OF FOOD & SUPPLIES POLICY

S. No.	Index	Page No.	
		From	To
1.	Introduction	02	02
2.	Policy Statement	03	03
3.	Aims and objectives of the Policy	03	03
4.	Scope of the Policy	04	04
5.	SSU's Expectations from Suppliers	04	05
6.	Relationship with Policies & Target setting	06	06
7.	Target Setting	06	06

#### 1. Introduction:-

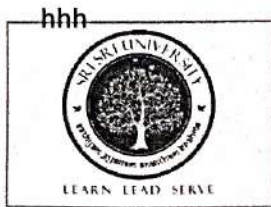
SSU's sustainable Ethical Sourcing Policy's prime focus areas are Sustainability, Quality Product Selection, Seasonality, Provenance, Equal Opportunity and Ethical dealings with the External Supplier Agencies.

SSU is dealing with more than 450 registered Suppliers registered in the existing Xn-ERP Procurement Software for meeting day to day Procurement requirements. It is essential to develop mutually beneficial long-term relationships to guarantee the quality and safety of supplied Food products and other Products across entire Supply Chain right from assessment of requirement, Selection of product, Selection of External Supplier Agency to Delivery of the Products on time with desired Quality standards.

#### 2. Policy Statement:-

Doc. No.: SSU/POLICY/ETHICAL SOURCING FOOD & SUPPLIES





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### **ETHICAL SOURCING OF FOOD & SUPPLIES POLICY**

We at Sri Sri University are committed to ethically source the materials through our Purchase dept. as per the Approved Purchase manual which is sustainable, meets the expectations of beneficiaries, stakeholders & regulatory bodies and is of required Quality specifications without compromising on Value for money and timely delivery.

#### **3. Aims and objectives of the Policy:-**

H.H Sri Sri Ravishankar the Life time President of the Sri Sri University has said “Lack of sense of belongingness breeds corruption in society”.

At SSU the objective of this Policy is :

1. To follow the laid down processes and source the Food products and supplies in an ethical manner.
2. Develop trust with the listed vendors.
3. To select the vendor after evaluating their credentials and their image in the Market.
4. To continually review our logistics arrangements in order to reduce delivery miles, storage facilities for minimizing the deterioration of food items, product consumption time and replenishing time periods.
5. Support local farmers and taking initiatives for their Physical and mental wellbeing through Art of Living programs.
6. Sustainable measures/Green initiatives to grow vegetables and fruits at the campus.

#### **4. Scope of the Policy:**

The Scope of this Policy covers all the Purchases of the Sri Sri University i.e.

- 1) Consumables which includes Food products and services

**Doc. No.: SSU/POLICY/ETHICAL SOURCING FOOD & SUPPLIES**



## Evidence(s)



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#### ETHICAL SOURCING OF FOOD & SUPPLIES POLICY

##### 2) For Buildings and other infrastructural requirements

SSU is committed to work in partnership with its suppliers to help achieve compliance with this Policy.

In the event, where any supplier is unwilling or unable to demonstrate continuous improvement towards full compliance with our ethical sourcing supplies standards, the chances for future trading with such suppliers needs to be carefully reviewed.

##### 5. SSU's Expectations from Suppliers:-

SSU's expectations from Suppliers are as under for promoting ethical sourcing of Food & Supplies:-

- This Policy sets out the standards that we expect all of our suppliers to comply with.
- Suppliers shall not engage in acts of unethical practices and shall not prepare falsify documents and records to get undue benefit from SSU by unethical means.
- Employment is freely chosen on their facilities, there is no forced, bonded or involuntary labour as per prevailing labour laws of the Country. Suppliers will ensure that personal protective equipment is available and workers are trained for its use.
- The facility shall comply with national and local environmental laws and regulations.
- Quality and timely delivery of materials.

Doc. No.: SSU/POLICY/ETHICAL SOURCING FOOD & SUPPLIES





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### **ETHICAL SOURCING OF FOOD & SUPPLIES POLICY**

- Original Tax invoice to be submitted along with the products.
- Minimum items to be rejected when they are brought to the campus.
- To be able to supply materials during holidays and beyond working hours.

The GOI has notified following Regulations covering quality and safety parameters of various food products and during Ethical Sourcing and supply of Food items to SSU the provisions contained in following Regulations is needed to be complied with by the Supplier:

1. Food Safety and Standards (Food Products Standards and Food Additives) Regulations, 2011.
2. Food Safety and Standards (Contaminants, Toxins and Residues) Regulations, 2011.
3. Food Safety and Standards (Packaging and Labelling) Regulations, 2011.
4. Food Safety and Standards (Food or Health Supplements, Nutraceuticals, Foods for Special Dietary Uses, Foods for Special Medical Purpose, Functional Foods and Novel Food) Regulations, 2016.
5. Food Safety and Standards (Organic Foods) Regulations, 2017.
6. Food Safety and Standards (Fortification of Food) Regulation, 2018.

#### **6. Relationship with existing policies:**

This policy has been formulated within the context of the following University document:

**Doc. No.: SSU/POLICY/ETHICAL SOURCING FOOD & SUPPLIES**



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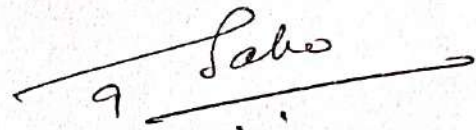
#### ETHICAL SOURCING OF FOOD & SUPPLIES POLICY

- Procurement Policy/Manual of the SSU

Above Policy is available at SSU's for general awareness and information.

#### 7. Target Setting:

The Ethical Sourcing Policy of SSU will be reviewed every two years by the Administration. The decisions on procurement should be made on the basis of a rational assessment of best Value for Money, Quality Standards, Ethics and Market Trends to meet the SSU objectives for implementing and monitoring Ethical Sourcing for supplies.

  
Executive Registrar

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