MINUTES OF THE MEETING

Date: 18/07/2022

Minutes of the IQAC meeting held on July 18, 2022 at 11.00 AM via virtual mode.
The following members were present in the meeting:

  a. Prof. (Dr.) B R Sharma, Chairman
  b. Mr. Gaurav Verma, Member
  c. Mr. Arvind Verchaswi, Member
  d. Mr. Ashok Kumar Sahoo, Member
  e. Prof. (Ar.) Rajkunwar Nayak, Member
  f. Prof. Rekha Singhal, Member
  g. Prof. Tirthankara Ghosh, Member
  h. Mr. Pankaj Vij, Member
  i. Dr. Sudhir Kumar Mohapatra, Member
  j. Mr. Rajesh Kumar Ojha, Member
  k. Dr. K P Singh, Member
  l. Dr. Anupama Singh, Member
  m. Mr. Bholanath Jena, Member
  n. Mr. Anivart Jhunjhunwla, Member
  o. Prof. (Dr.) Debi Prasad Sahoo, Convener

Prof. (Dr.) D P Sahoo, Director of IQAC, initiated the meeting by welcoming all the members of IQAC.

Honorable Vice Chancellor Prof. (Dr.) B R Sharma, the Chairman of IQAC welcomed all the members and requested for their valuable contribution in the meeting.

Prof. (Dr.) D P Sahoo had presented the minutes of the last IQAC meeting, held on December 31, 2021; which was confirmed by all the members of IQAC. He also presented the action taken report on the suggestions of the IQAC members, which was appreciated by the house.

Sahoo
18/7/22

It was Followed by a presentation made by Prof (Dr.) D. P. Sahoo, Director IQAC, and the synopsis of the presentation is as under. :—

Academic and Administrative Audit

An audit form was designed aligned with the requirement of various criteria of NAAC to consider the requirements of NAAC was administered for doing the academic and administrative audit. The following faculties participated in the same audit:

a) Faculty of Management Studies
b) Faculty of Agriculture
c) Faculty of Health and Wellness
d) Faculty of Science
e) Faculty of Emerging Technologies
f) Faculty of Arts, Communication and Indic Studies

{it was administered in the 2nd and 3rd week of the September 2022}
The audit report was consolidated and presented. Apart from academic aspects, this format included the infrastructure details and best practices.

POs and Cos

Prof. (Dr.) D P Sahoo also elaborated the importance of POs and Cos in the academic process. The concept has been introduced and operationalized through the Course book implemented across the university.

Mr. Arvind Verchaswi recommended that all course books should be properly audited by a team of expert members from the university as well as from the industry, to have academic rigor and to maintain quality in delivery in the classroom by the faculty members.

Preparation for NAAC

Prof. (Dr.) D P Sahoo appraised the house that with the help of the Deans of different faculties/departments, the University is in the process of preparing the document of Self Study Report (SSR).

Discussion

Mr. Arvind Verchaswi mentioned that the student participation in the feedback process may be encouraged.
He also emphasized that communicational skills and corporate etiquettes to be imparted for the overall development of the students.

Prof. (Dr.) B R Sharma said after the introduction of ERP, a dash board will give a better look of the performance and feedback of the Faculty members.

He also confirmed that the GD & PI training for the students will be implemented in the first year of all management programs instead of the second year.

To the question raised by Prof. Rekha Singhal regarding the Cos and POs, after a detailed discussion it was decided that each course book to have at least 5 COs aligned with the POs.

Overall comments

Mr. Ashok Sahoo recommended for improving the domain knowledge of the faculty members by conducting more FDPs for attracting more international students. The retention rate of the faculty members should also be taken care to maintain the quality of the teaching.

Mr. Arvind Verchaswi was in opinion that the challenges faced by the students in day to day life should be addressed regularly. A survey should be conducted by the visiting Faculties to set the quality standards and SOPs in teaching and learning.

Action Points

- The Student Satisfaction Survey should be conducted with the participation of maximum number of students
- Accent neutralization training is a need of all faculty members of the University
- All course books should be properly audited by a team of experts from the University and outside the University
- Faculty members should be trained and empowered through FDPs
- A survey should be collected from the visiting Faculties with set quality standards and SOPs
- GD & PI would be implemented in the first Semester

18/7/2022

Director, IQAC
Sri Sri University

Vice Chancellor
Sri Sri University

Action Taken Report of IQAC Committee Meeting held on
18/07/2022

DATE 30/07/2022

Action Point	Action Taken
The Student Satisfaction Survey should be conducted with the participation of maximum number of students	To widen the student participation, the student satisfaction survey is made mandatory.
Accent neutralization training is a need of all faculty members of the University	It is communicated to the Faculty members and they have arranged FDP on soft skill for Faculty members
All course books should be properly audited by a team of experts from the University and outside the University	The checklist format for the course book has been prepared. All individual course owners will submit the course book as per the checklist at the time of audit. There will be two Academic audits i.e. internal and external.
Faculty members should be trained and empowered through FDPs	The FDPs for faculty members have been started by individual faculty/department, IQAC and HRDC
A survey should be collected from the visiting Faculties with set quality standards and SOPs	The process has already been initiated
GD & PI would be implemented in the first Semester	The soft skill and professional skill courses are included in the first semester of the curriculum. GD and PI are part of the syllabus and looked after by the Director, Corporate Relations

Director, IQAC

Sri Sri University

Vice Chancellor

Sri Sri University

MINUTES OF THE MEETING

Date. January 30,2023

Minutes of the meeting held on January 30,2023 at 3 pm through video conferencing.

The following members were present in the meeting:

a) Prof.(DR) B R Sharma, Chairman
b) Mr. Gaurav Verma, Member
c) Mr. Arvind Verchaswi, Member
d) Mr. Ashok Kumar Sahu, Member
e) Prof.(Ar) Rajkunwar Nayak, Member
f) Prof. Rekha Singhal, Member
g) Prof.Tirthankar Ghosh, Member
h) Prof. Rabinarayan Satapathy, Member
i) Prof, (Dr.) P K Panda, Member
j) Prof. D P Sahu, Member
k) Prof. Sunil Dhal, Member
l) Dr. Vijaylaxmi Mohanty, Member
m) Dr. Barada Prasad Panigrahy, Member
n) Mr. Mayank Madan, Member
o) Dr. Bishnu Prasad Dash, Convener

Dr. Bishnu Prasad Dash, Director IQAC, initiated the meeting proceeding by welcoming all the esteemed members of IQAC.

Honourable vice chancellor Prof.(Dr.) B R Sharma, the chairman of IQAC welcomed all the members and pleased for their active participation in the process.

Dr. Bishnu Prasad Dash presented the minutes of last IQAC meeting held on July 18,2022 which was confirmed by all the members. he also presented the Action Taken report.

He also makes aware the members in the meeting about SSU'S NIRF application for the year 2021-22 its importance in higher education.

Members emphasized the website outreach and its contents was discussed in detail.

Ref. No. **SSU**/ 15441 ...Director.IQAC explained detail preparation about the visit to the members and appraise the team that NAAC peer team visit has been scheduled for April.

Mr. Arvind Verchaswi and Mr. Ashok Sahu extended their full support in the peer team visit also expressed their desire to provide any further help in this process.

Meeting ended with the vote of thanks by Honourable Vice Chancellor sir to the members

Action Points.

1. An analysis of NIRF data submitted in the yesteryears
2. Separate IQAC Page in the SSU website
3. FAQs for PTV to be distributed among the Staff members

Director, IQAC 30.1.2023

Sri Sri University

Vice Chancellor

Sri Sri University

Action Taken report of the IQAC meeting organised on February 25th, 2023

Date. February 25,2023

An analysis of NIRF data submitted in the yesteryears	The analysis report has been prepared and presented to vice chancellor sir.
Separate IQAC Page in the SSU website	A separate tab with all IQAC related information has been created.
FAQs for PTV to be distributed among the Staff members	FAQs for each department/faculty have been created, discussed with the staff, and provided in soft copy.

25.2.23

Director, IQAC

Sri Sri University

Vice Chancellor

Sri Sri University

Ref. No. **SSU/** 15447

MINUTES OF THE MEETING

Date. June 26, 2023

MINUTES OF THE MEETING OF IQAC COMMITTEE OF SRI SRI UNIVERSITY HELD AT 3 PM ON JUNE 26, 2023 VIA VIRTUAL MODE.

The following members were present in the meeting.

1.	Prof. (Dr.) B. R. Sharma	Chairman
2.	Prof. D. P. Sahoo,	Member
3.	Swami Satyachaitanya	Member
4.	Prof. S. Kumaraswamy,	Member
5.	Prof. Ratikant Mohapatra,	Member
6.	Prof. Rabi Narayan Satpathy	Member
7.	Prof. Rekha Singhal	Member
8.	Prof. P. K. Penda	Member
9.	Prof. D. D. Swain	Member
10.	Prof. Tirthankara Ghosh	Member
11.	Prof. Sunil Dhala	Member
12.	Dr. Vijaylaxmi Mohanty,	Member
13.	Dr. Srinath B,	Member
14.	Mr. Pankaj Vijh,	Member
15.	Dr. Satyajit Mohanty,	Member
16.	Mr. Mayank Madaan,	Member
17.	Dr, Ashok Sahu,	Member
18.	Dr. Barada Prasad Panigrahi	Member
19.	Dr. Sudhir Kumar Mohapatra,	Convener

However, the following members could not attend the meeting due to their preoccupation.

1.	Mr. Sandeep Agarwal,	Member
2.	Prof. Rajkunwar Nayak	Member
3.	Mr. Arvind Verchaswi,	Member
4.	Ms. Pranjal Yadav,	Member
5.	Mr. Sitikanta Patnaik,	Member

Dr. Sudhir Kumar Mohapatra began by extending a warm greeting to all of the honourable members.

Chairperson, Honourable Vice Chancellor, Prof. (Dr.) B R Sharma Introduced the new members of the committee.

Honourable Vice-chancellor Prof. (Dr.) B R Sharma emphasised the noteworthy accomplishments of the AY- 2022-23. His presentation includes the national and international rankings, the impact of students' extension activities on local society, and accreditations like NAAC, ICAR, COA AICTE, and NCISM. VC sir, put light on our research endeavours as well as collaborations.

The minutes from the most recent meeting, which took place on July 18, 2022, were provided by Dr. Sudhir Kumar Mohapatra. All honourable members of the IQAC committee approved the action taken report.

Prof. (Dr.) B R Sharma informed the university has 91 FDPs whose details are with IQAC in response to Dr. Ashok Kumar Sahoo's recommendation to organise a specific action taken report on FDPs.

The report on activity for the previous academic year 2021–2022 was provided by Dr. Sudhir Kumar Mohapatra. In-depth discussions were held regarding the NAAC accreditation, the Peer team visit, and the appeal for a higher grade in the NAAC results.

The one-page activity report, the attendance sheet, and the recent Academic and Administrative Audit manual were presented and approved by the honourable members.

Prof. (Dr.) B R Sharma praised the proposed "The PO CO Framing to Attainment Workshop" for empowering faculty members to prepare course book.

Additionally, Prof. (Dr.) B R Sharma informed the committee that the four-year-old Ayurveda Hospital of Sri Sri University had received NABH accreditation.

The chairperson praised and deemed required for AAA the Audit Manual and standard audit forms for CoE, HR, DO office, RDC, and Deans' office submitted by Dr. Sudhir.

Dr. Ashok Sahoo suggested using an MIS system for routine data collection. The Honourable Chairperson advised each Dean and Head of Department to choose a committed team member to periodically collect the data required for the quarterly report. The framework for the quarterly report along with the desired outcome for creating the AQAR was presented and approved.

The vice chancellor has announced that students who do not attend feedback will not be given an exam hall ticket in order to make feedback attendance mandatory. In this regard, the committee is of the opinion to procure feedback collection software.

Sudhir
26.6.2023

The honourable Vice-Chancellor guaranteed the creation and application of a reservation policy in student admissions for the academic year 2024–2025.

Lacking 6 points in the research category, Sri Sri University was prevented from receiving a Grade A+ in the NAAC findings. According to Vice Chancellor Dr. B R Sharma, the Research Policy has been updated and put into practice, and a distinct Research Development Cell headed by Dr. Sunil Dhal has been established.

Sri Sri University, which has 83 PhD faculty members, received a score of 0 for the same criteria. Vice-chancellor stated that this is one of the main arguments for appealing the revaluation.

Dr. Vijaya Laxmi Mohanty suggested strengthening the ties among the alumni, particularly given that Sri Sri University has alumni from all throughout the nation and beyond. Through the Centre for Lifelong Learning, alumni can be involved, and the university can benefit from government programmes like "Mo College Abhijan" by the Government of Odisha. The university will benefit from regular parent-teacher conferences, just like other B-schools.

According to the Vice Chancellor, the institution has chosen a boy and a girl to represent each class and nominated student council members based on merit.

All of the Deans and HoDs were asked by Dr. Barada Prasad Panigrahi to encourage the start-up culture among the freshmen.

The meeting ended with a vote of thanks to the chair.

Action Points

1. Students not participated in feedback process will not be allotted with examination hall tickets. The feedback should be taken through a software rather in google form.
2. Selection of a committed team member from individual faculty/ department to periodically collect the data required for the quarterly report by the Deans and HoDs.
3. Involvement of Alumni through centre for lifelong learning.
4. MIS system for data collection.

Director, IQAC

Sri Sri University

Vice Chancellor

Sri Sri University

Ref. No. **SSU/** 15450

Action Taken report of the IQAC meeting organised on June 26, 2023

Date. July 26, 2023

Students not participated in feedback process will not be allotted with examination hall tickets. The feedback should be taken through a software rather in google form.	Students of Faculty of Engineering & Technology have built software that is ready to be linked to the university website for easy access for students.
Selection of a committed team member from individual faculty/ department to periodically collect the data required for the quarterly report by the Deans and HoDs.	The AAA format has proven to be quite helpful in gathering and compiling all of the data requested by NAAC.
Involvement of Alumni through centre for lifelong learning.	The Director, Alumni cell has been informed, and a number of events have been planned with their help and participation.
MIS system for data collection.	An all-activity collection program created by FET students is installed on the university LAN and acts as the primary application for each event that is planned.

26.7.2023

Director, IQAC

Sri Sri University

Vice Chancellor

Sri Sri University