



LEARN LEAD SERVE

SRI SRI UNIVERSITY

APPLICATIONS ARE INVITED FOR THE POST OF RESEARCH OFFICER

SSU invites applications for the post of **Research Officer** as per the details given below:

Essential Qualifications: - Post Graduate in Science / Arts discipline is essential. Ph.D. is desirable.

Experience: 2 Years minimum experience in research and academic cell.

Desirable Skills Required:

- i. Must have research experience.
- ii. Good career throughout.
- iii. Good writing and communication skills.
- iv. Well versed with documentation work including its related software (MS Office, Photo Shope, Adobe, Canva).

Job Description: Oversee all the administrative activity in the Academic & Research Cell. Ensure smooth functioning and management of academic and research work. Manage university grant related documentation for record keeping and support in research growth.

Salary and Eligibility Criteria: As per UGC Norms.

Nature of appointment: The appointment is Regular in nature with a one-year probation. The candidate will be regularized based on performance at the end of probation.